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Take Back the Night

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PSU Integrated Cluster (IC) Project Funding Process & Proposal Form

Project Proposal Submittal Process: All IC projects requesting funding will require the completion and submittal of three (3) forms:

- ☒ **Project Proposal Form – project scope & outcomes** (*included in this document*)
- ☒ **Project Guidelines Form – reflective document outlining desirable IC project attributes**
- ☒ **Project Budget Form – Excel spreadsheet to facilitate budget planning**

Instructions for Submitting Project Proposals:

- ✓ Download the 3 forms to your computer
- ✓ Complete the forms and save them; including the title of your project in the file name
- ✓ Forward the 3 files via email to the IC Project Manager, Ross Humer rhumer@plymouth.edu
- ✓ Project Proposal will be logged & forwarded to the appropriate IC Guide Team

If not reviewed in advance of the submission, it is important to discuss the Project with the IC Guides to review, refine, and rework (if necessary) to obtain funding approval.

Project Funding Review Process: All proposed projects will be reviewed by the Cluster Guide team. Depending on the level of funding amounts being requested, the proposal request will follow the process outlined as follows:

- **Level 1:** Any project with a proposed budget of less than or equal to \$1,000 can be approved by the Cluster without additional review
- **Level 2:** Any project with a proposed budget of \$1,000 but less than \$5,000 can be approved by the IC Project Review Team, which is made up of representatives from each of the 7 Clusters (*see release time exception directly below*)
- **Level 3:** Any project with a proposed budget of \$5,000 or greater **or** requires faculty release time, must be first endorsed by the IC Project Review Team and submitted to the Academic Deans for review and approval

The project funding approvals are limited to one academic year; projects which require additional funding in subsequent years will need to be resubmitted annually for review and approval.

Deliverables: At the conclusion of the academic year, a deliverable to the Integrated Cluster Proposal Review Team and Academic Deans is required in order for the project director/coordinator, artist, or author and collaborator(s) to be eligible for future funding. This reporting requirement may be met by numerous means which will be identified as this process matures. It is anticipated that awardees will present their works before a wide public gathering to be scheduled during the upcoming Academic Year.

Instructions for the PSU Integrated Cluster Project Proposal Form: Please complete all of the elements of the following form in the spaces provided before saving and then submitting the document.

PSU Integrated Cluster Project Proposal Form

Title: Take Back the Night

Project Leadership: (Identify Project Director/Manager or Co-Manager/s) Laura Dykstra, Kristin Stelmok, & Marissa Lischinsky

Project Description: This project involves hosting a Take Back the Night event at Plymouth State University. Take Back the Night is a nationally recognized movement aimed to combat sexual assault and domestic violence. Because April marks Sexual Assault Awareness month, and sexual assault on college campuses is a nationally-recognized issue that our campus has fought hard to address, several student organizations, including the Criminal Justice Organization, SAVE All and Safewalk will be working together to host this first annual Take Back the Night event on April 26th from 6:00-9:00pm. Partnering with internal partners including PSU's Title IX Office and the University Police Department, and external partners, including Voices Against Violence, this event will begin with a rally, which will include performances by PSU a capella groups Vocal Order and Mixed Emotions as well as speakers Janette Wiggett (PSU Title IX Office), Mark Fischler (PSU Interim Vice President of Student Affairs), and a sexual assault survivor working with Voices Against Violence. Following the rally, participants will walk with campus police along a prescribed route, pointing out areas in which students feel unsafe, and symbolically "taking back" or reclaiming that space as theirs. University Police will discuss safety features on campus and the availability of police escorts, etc. The event will end with a reading by the PSU Poets and Writers group and a candlelight vigil (featuring flameless candles) in which a banner will be unveiled. This banner is meant to be a visual representation of the extent to which members of our community have been impacted by sexual violence, and will be completed by the student organizations earlier in the week, in preparation for the event.

Project Goals and Outcomes:

1. Project Goals – Briefly identify and describe the objectives of this project

This project aims to: a) raise awareness in the campus community and external community of the extent and impact of sexual assault and domestic violence, b) to bring the community together in solidarity against sexual assault and domestic violence, c) to reduce the stigma associated with seeking help for sexual assault and domestic violence, d) to make students and community members aware of resources available to support survivors of sexual assault and

domestic violence, and e) to make students and community members aware of ways they can help to combat sexual assault and domestic violence and support survivors.

2. Student Learning Outcomes – Outline the expected student learning outcomes

At the close of this event, students will be able to:

- a) Understand the scope of sexual assault and domestic violence in their communities
- b) Articulate the detrimental impacts sexual assault and domestic violence can have on survivors and others (family or friends) who are affected
- c) Identify some of the myths and realities surrounding common conceptions of sexual assault and domestic violence
- d) Be familiar with the resources available both at PSU and in the external community to support survivors of sexual assault and domestic violence
- e) Understand ways they can support people in their lives who have experienced sexual assault and/or domestic violence

Project Synopsis (objectives & outcomes): 30 word maximum; capture the project objectives and most significant outcomes for the project. This synopsis should be written for potential use in our internal communications and external Marketing/PR activities.

Project Synopsis (objectives & outcomes): PSU will host a rally, police walk through campus, and candlelight vigil as part of the Take Back the Night initiative to increase awareness and education surrounding sexual and domestic violence.

Project Documents/Pictures/Videos On-line Archive: post the link to on-line project resources captured in this project, especially, pictures, videos, “Quotable Quotes” and other project documents.

Project Documents/Pictures/Videos On-line Archive: *These will not be available until after the event is complete*

Rationale and Impact:

Considering the questions below, please write your project rationale and impact statement.

Include how this project will further the Mission and Vision of PSU with respect to 1) fostering collaboration across disciplines; 2) addressing a relevant societal issue, and 3) establishing relationships with community partners, external institutions, companies, non-profits, schools, government agencies, etc. and 4). Making an impact

How does this proposed project advance the Integrated Cluster mission and vision? How does this project facilitate high impact teaching and learning, cross disciplinary collaboration, student

engagement and partnership involvement, and real world problem exploration? What are the anticipated impacts of this project?

Is this project an extension of work already in progress, or an entirely new endeavor? Does it integrate with areas that team leaders are already teaching or is it an opportunity to delve into unfamiliar content or a bit of both?

Project Rationale and Impact Statement:

This project brings critical attention to the issues of sexual and domestic violence. Students, faculty, staff, and external stakeholders from many majors and disciplines will partner together to increase awareness of the extent and impact of sexual and domestic violence on our communities, to make attendees aware of resources available, and to teach attendees how to support survivors. Together, they will send a message of unity against sexual and domestic violence and support for those in our communities who have experienced it. Creating this type of environment is critical to de-stigmatizing sexual and domestic victimization, and to increase support and reporting of these instances.

Sexual and domestic violence are serious issues affecting many people in our communities, throughout the nation, and around the world. Results from national victimization surveys conducted in the United States suggest that a rape, attempted rape, or sexual assault happens every two seconds in the US. Statistically, approximately 18% of American women will experience rape in their lifetime, and less than 40% will report their crime. Approximately 3% of men will also be the survivors of an attempted or completed rape. Additionally, 1.3 million women experience intimate partner violence in the United States annually. One in three women and one in four men will experience some form of physical violence by an intimate partner in their lifetime.

PSU is actively committed to identifying and reducing sexual and relationship violence among our students. This is also an area of concern for many students, as evidenced by the fact that we have multiple student organizations dedicated, at least in part, to these topics. This project gives several student organizations the valuable opportunity to engage with university administrators and external partners to plan and execute an event that will educate their peers and create a culture of support within our campus and surrounding community. These student participants are responsible for planning the event, finding the speakers, staging the event, hosting the event, making the materials, budgeting, etc., under the supervision of the faculty managers and co-sponsors. This is an exciting opportunity for them to work collaboratively and interdisciplinarily, and “learn by doing.” Student attendees will gain the benefit of not only the knowledge imparted at the event and the cultural support that should accompany it, but also of seeing a large-scale event planned and put on almost entirely by their peers.

This event has the potential to advance awareness of these serious issues and the myths and realities surrounding them, as well as to impact the campus culture surrounding sexual and domestic violence and to de-stigmatize help-seeking behavior surrounding these issues. In addition, this event will further strengthen the connections between students/student organizations, the Title IX office and campus police, who respond to these incidents, and the community organization Voices Against Violence, which provides support to those impacted by

sexual and domestic violence. These crimes, which disproportionately impact women, are ongoing societal issues that need to be addressed. I hope that this event will be the first step in a much broader effort to raise interest and bring attention to these issues, and (hopefully once we have structures in place to support this), result in some type of open lab classroom experience relating to rape culture. Addressing these issues is of great importance to multiple stakeholders on campus, including the Justice and Security Cluster, not only because of the criminal acts they represent, but because of the profound insecurity they create in victims' lives. Additional interested parties include the Women's Studies Council (of which both the project manager and one of the co-sponsors are members), the Title IX office, the University Police Department, and more. But more importantly, this project engages students from multiple student organizations around a topic that is important to them, and allows them the opportunity to make an impact on their campus and in their community.

Project Team

PSU Project Participants (essential core team participants including faculty and staff)

Name	Position/ Title	Project Role	Discipline/ Specialty	Email
Laura Dykstra	Assistant Professor of Criminal Justice / CJO faculty adviser	Project Manager	Criminal Justice	lgdykstra@plymouth.edu
Kristin Stelmok	Teaching lecturer / SAVE All faculty adviser	Project co- sponsor	English	kmstelmok1@plymouth.edu
Marissa Lischinsky	Student Success Advisor / SAVE All faculty adviser	Project co- sponsor	Student Success	mlischinsky@plymouth.edu
Clara Segedy	CJO President	Sponsor/ Host	Criminal Justice	cesegedy@plymouth.edu
Paige Schoppman	SAVE All President	Sponsor/ Presenter		pmschoppmann@plymouth.edu
Clay Harbert	Safewalk President	Sponsor	Theatre	caharbert@plymouth.edu
Mark Fischler	Interim VP of Student Affairs	Speaker		mjfischler@plymouth.edu
Janette Wiggett	Title IX Coordinator	Speaker		jtziggett@plymouth.edu
Robert Hlasny	Director of Michael L.	Support staff	counseling	rhlasny@plymouth.edu

	Fischler Counseling Center			
University Police Department		Support staff	Law Enforcement	awcomeau@plymouth.edu

Non-PSU Project Participants (stakeholders; partners; academic institution; etc.)

Name	Organization	Project Role	Discipline/ Specialty	Email
Tina E	Voices Against Violence	Contributor	Victim Advocacy	603-536-5999
[Anonymous Sexual Assault Survivor]	Voices Against Violence	Presenter	Victim Advocacy	

Student Participant Profile (Identify the student population/s to be engaged in the project.

Identify if this has been or is planned to be incorporated into curricula)

Class/ Student Organization/ Individuals	Role in Project	Academic Level (Undergraduate or Graduate)	Academic Discipline	Total Student Population
Criminal Justice Organization	Planning and hosting	Undergraduate	Student Org	
SAVE All	Planning and hosting	Undergraduate	Student Org	
Safewalk	Sponsoring	Undergraduate	Student Org	
Mixed Emotions	Performing	Undergraduate	Student Org	
Vocal Order	Performing	Undergraduate	Student Org	

PSU undergraduate students (particularly Criminal Justice majors and minors, Social Work majors and minors, Psychology majors and minors, Sociology majors and minors, Nursing majors, Women's Studies minors)	Attending	Undergraduate	All disciplines	
PSU Poets and Writers group	Performing	Undergraduate	Student Org	
PSU graduate students (particularly programs such as Criminal Justice and Counselor Education)	Attending	Graduate	All disciplines	

IRB (Institutional Review Board) Compliance

IRB Compliance: <http://www.plymouth.edu/office/institutional-review-board/>

- This project DOES NOT require IRB compliance
- This project DOES require IRB compliance (*complete below*)

IRB Approval Status:

IRB Approval Date:

Any funding approvals of IRB-required projects are contingent on obtaining IRB approval.

Project Management: Timeline and Milestones

Identify the timeline for the project including start, completion, and major project milestones. A closing report will be required as a part of the project funding process.

Project Start Date: 1/1/2017

Project Complete Date: 4/26/2017

Project Milestone	Milestone Description	Target Completion Date
Event Plan	Reserve space, set agenda, finalize speaker and presenters	3/1/2017
Banner Completion	Complete the banner to be displayed at Take Back the Night	4/21/2017
Take Back the Night	Successfully host the Take Back the Night event	4/26/2017

Please identify any pre-project education or training for students, faculty, and staff that would be helpful for your project team to have in advance to begin work on a strong footing (e.g., skill training, concepts), and identify any training and education that you are willing to help provide during the preparatory period for the project team before team work formally begins.

Student Education/ Training Requirements: N/A