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Arts & Technologies Leadership Meeting Minutes, 02.28.2018

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1. Update on proposed pilot leadership structure. – We did not know the approval process, which is still in discussion. Cynthia, says looks excited, dynamic. Still thoughtful about release time and how many for each task. We do not get new release time-we need to decide what positions get release time and make rationale for it. The new dimension is cluster leader person on Provost Council. We identified the communication person as a liaise to the Provost but with the new Provost Council Member (PCM), we may need to revise this a bit. This position will start with two meetings per month.

2. Ann – clarification. The cluster decides who in the cluster gets release time. The amount of release time the PCC gets is decided by the president but the amount of release comes out of our cluster budget.

3. Question about the PCM, will this person be involved in the P&T process for all cluster members? Question – This is the department chair position now, will it be the PCC responsibility now?

4. Annette Stepped out and missed some of the discussion.

5. We haven’t discussed yet as a cluster, what discipline coordinators do. We need this larger discussion.

6. Asked by Ann - do we want a committee to decide what discipline coordinators do?

7. John – Will be a full cluster and work this way by July 1st? How are we transitioning.

8. Discussion about when are we transitioning to our model? Cynthia said we have to provide a transition plan to our model along with release time.

9. We also need to develop bylaws. Or do we?

10. We might want to move ahead with transitioning to our new leadership model. We need signs of being in transition.

11. Are we ready to elect people in these roles and make decisions on release time?

12. We discussed more about release time-that there is a phased plan on reducing release time.

13. Moved to discussion on budget-Ann shared what Tracy explained about budgets. WE will get lumped together as a cluster (costs of the cluster) budgets allocated by program instead of department. They are going to list program revenues, gives program money, this is how much money you need and all will go into the cluster pot. The fopal codes will be designated by program. NO money is going away. Program amounts will be allocated.

14. ZhiZhang had a question and John asked him to write to Tracy to ask. Phil had a question too. JoAnn describe how their budget changed, allowing them no way to be planning for budget. Phil and ZhiZhang will ask Tracy and report back to the cluster.

15. JoAnn – they should ask about their d fund (designated fund).

16. Ann had to leave, John continued facilitating.

17. KK – Will we have a committee to determine cluster leadership course release – we need to make this plan out today. We need to make a plan for delivering a transition plan to the new leadership model and release plan so we can provide this to the deans and president for green light approval. Related to course release discussion, do we have a sense of how much ...ask cluster leadership to go back to the number of course releases for our cluster to start the conversation. Matt said we might consider gathering a little more information too. Phil’s release time comment – there are other ways to do the work without being overloaded-can be in
workplan counted as service. (Phil – work load redistribution instead of release time, we might shift how we think about our work).

18. Continued discussion about the PCM but we are still waiting to hear from the president more about the description.

KK charged the AT leadership team with figuring our course distribution, transition. Get a firm number of course releases or reallocation time for AT Cluster. Figure out election plan for putting people in positions.

AT Leadership team to meet Monday – 8:00am In Café. Annette will send email Doodle Poll for rest of semester for AT Leadership team to meet.

Meeting adjourned 4:42pm.