Arts & Technologies Cluster Meeting Minutes, 03.03.2018

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Recommended Citation
Plymouth State University, 'Arts & Technologies Cluster Meeting Minutes, 03.03.2018' (2018). Clusters. 467.
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A&T Leadership Committee

Minutes

March 3, 2018

HUB 123

Scribe: Ann

Present: Ann, Annette, Matt, Zhizhang, Lisa, Linda, and Jason

Excused: John, Trish, Deb, Maria, Melissa

Discussed revised Provost Council requirements. Ann will send out email to cluster asking for any additional nominees after it goes out.

Budget: we expect to need only one person next year but probably with very low release time next year (1 course/yr?) until we learn more about how budgets will be allocated via cluster in FY20 and beyond.

Do we still need an IT person? New media center coming in, so more shared resources. Jason reminded we prob still need an IT person to help manage TL computers. Zhizhang worries that having go to the library to check out equipment is too far to go, and that he’d heard we will still be able to store and check out equipment at dept level. Matt explained how Silver Center and MTD share equipment. They could need to track purchases and planning. Budget person also signs and handles prof development requests. Create easy online cluster form.

Curriculum: rec 1 faculty member with one dedicated admin. Discussed when we should roll out this new structure and at what level. Where will the big transition happen? Fall doesn’t seem like it will be too hard since discipline coordinators will still contribute a lot, advise, etc. Spring to fall advising a bigger shift. Suggest A&T chairs share their schedules first to see where we can overlap, avoid conflicts, help with room assignments and conflicts. Also can maximize location.

Personnel: do we have two people with course releases just in the spring? Who will read course releases and when? Keep this at level of personnel. Should course evals remain at discipline coordinator level? What if the personnel person reads all course evals and reports all findings with discipline coordinators who then follows up on any patterns or staffing needs.

Cluster leaders:
Art: 4----
CMS: 4----
CST: 4----
English: 4----
MTD: 4---
HI: 4---
Total: 24 courses

Comm: 2p/1 course release each per semester; 4 course releases total per year.

Curr: 1p/1a: 4 courses per yr.

Pers: 2p/2 course releases each springs only for workload; fall course evals service (4/yr)

Budget: 1p/1a: 1 course per yr with likely increase.

Total: 13 courses

11 classes remaining:

ASK CYNTHIA FOR ONE ADDITIONAL RELEASE FOR NEXT YEAR.