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# Student Participation at International Symposium

Kristina Lind  
*Plymouth State University*

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## PSU Integrated Cluster (IC) Project Funding Process & Proposal Form

**Project Proposal Submittal Process:** All IC projects requesting funding will require the completion and submittal of three (3) forms:

- ☒ **Project Proposal Form – project scope & outcomes** (*included in this document*)
- ☒ **Project Guidelines Form – reflective document outlining desirable IC project attributes**
- ☒ **Project Budget Form – Excel spreadsheet to facilitate budget planning**

### **Instructions for Submitting Project Proposals:**

- ✓ Download the 3 forms to your computer
- ✓ Complete the forms and save them; including the title of your project in the file name
- ✓ Forward the 3 files via email to the IC Project Manager, Ross Humer [rhumer@plymouth.edu](mailto:rhumer@plymouth.edu)
- ✓ Project Proposal will be logged & forwarded to the appropriate IC Guide Team

If not reviewed in advance of the submission, it is important to discuss the Project with the IC Guides to review, refine, and rework (if necessary) to obtain funding approval.

**Project Funding Review Process:** All proposed projects will be reviewed by the Cluster Guide team. Depending on the level of funding amounts being requested, the proposal request will follow the process outlined as follows:

- **Level 1:** Any project with a proposed budget of less than or equal to \$1,000 can be approved by the Cluster without additional review
- **Level 2:** Any project with a proposed budget of \$1,000 but less than \$5,000 can be approved by the IC Project Review Team, which is made up of representatives from each of the 7 Clusters (*see release time exception directly below*)
- **Level 3:** Any project with a proposed budget of \$5,000 or greater **or** requires faculty release time, must be first endorsed by the IC Project Review Team and submitted to the Academic Deans for review and approval

The project funding approvals are limited to one academic year; projects which require additional funding in subsequent years will need to be resubmitted annually for review and approval.

**Deliverables:** At the conclusion of the academic year, a deliverable to the Integrated Cluster Proposal Review Team and Academic Deans is required in order for the project director/coordinator, artist, or author and collaborator(s) to be eligible for future funding. This reporting requirement may be met by numerous means which will be identified as this process matures. It is anticipated that awardees will present their works before a wide public gathering to be scheduled during the upcoming Academic Year.

**Instructions for the PSU Integrated Cluster Project Proposal Form:** Please complete all of the elements of the following form in the spaces provided before saving and then submitting the document.

### **PSU Integrated Cluster Project Proposal Form**

**Title:**

*Student Participation at International Symposium*

**Project Leadership:** (Identify Project Director/Manager or Co-Manager/s)

*Kristina Lind, Chair and Associate Professor of Social Work*

**Project Goals and Outcomes:** **Project Goals – Briefly identify and describe the objectives of this project**

**Project Description:**

*This project provides social work majors with an opportunity to participate professionally in an international symposium, participate in workshops, engage with graduate students from other social work programs around the country, network with group work faculty from around the world, and learn about social work from a global perspective. It will also give some of the social work student attendees an opportunity to present their posters, giving them an experience at developing professional material and discussing this with faculty from around the world.*

**Student Learning Outcomes – Outline the expected student learning outcomes**

- 1. To provide an opportunity for students to behave in a professional manner with social work professionals from around the world.*
- 2. To provide students an opportunity to present their research findings in a professional venue*
- 3. To provide students practice in speaking professionally in front of social work professionals*
- 4. To provide students from a predominantly rural community, an urban experience.*
- 5. To provide students an opportunity to learn group work from acclaimed social work faculty specializing in group work*
- 6. To provide students to learn group work through experiential workshops outside of the PSU classroom*
- 7. To provide students opportunities to work collaboratively in teams as they develop and present their research findings.*

**Project Synopsis (objectives & outcomes):** 30 word maximum; capture the project objectives and most significant outcomes for the project. This synopsis should be written for potential use in our internal communications and external Marketing/PR activities.

*This project enables social work majors to participate in a professional symposium where each is able to practice a variety of skills with professional social workers from around the world.*

**Project Synopsis (objectives & outcomes):**

*This project brings together PSU undergraduate social work majors, graduate students from a variety of graduate social work programs across the United States, esteemed faculty from around the world, and professional social workers who share a common interest in social group work. This project allows our students to experience an environment where they are expected to present themselves professionally. They will be expected to present themselves in dress, demeanor, and behavior in a professional manner. They will be expected to participate in workshops, to engage with symposium participants about themselves, their social work interests, their educational program at PSU, and their aspirations as social workers. Some students will have the opportunity to learn the process of submitting professional abstracts, conducting research, and then presenting their findings to a professional audience.*

*On a social level, students will have the opportunity to explore New York City, which is a culturally different environment to what many of our students are familiar with. Given that social work students are expected to be “culturally sensitive and culturally competent”, per the National Association of Social Work Code of Ethics, this provides our students with useful information to take back to their educational program.*

*The students are invited to attend the Social Work Advisory Board Meeting during the academic year to share a PowerPoint presentation made up of photos from the conference, talk about their experience at IASWG in New York City, and key learnings and benefits this trip afforded them. Most advisory board members are social work professionals from the community who are committed to social work at PSU.*

**Project Documents/Pictures/Videos On-line Archive:** post the link to on-line project resources captured in this project, especially, pictures, videos, “Quotable Quotes” and other project documents.

**Project Documents/Pictures/Videos On-line Archive:**

**Rationale and Impact:**

Considering the questions below, please write your project rationale and impact statement.

Include how this project will further the Mission and Vision of PSU with respect to 1) fostering collaboration across disciplines; 2) addressing a relevant societal issue, and 3) establishing relationships with community partners, external institutions, companies, non-profits, schools, government agencies, etc. and 4). Making an impact

How does this proposed project advance the Integrated Cluster mission and vision? How does this project facilitate high impact teaching and learning, cross disciplinary collaboration, student engagement and partnership involvement, and real world problem exploration? What are the anticipated impacts of this project?

Is this project an extension of work already in progress, or an entirely new endeavor? Does it integrate with areas that team leaders are already teaching or is it an opportunity to delve into unfamiliar content or a bit of both?

**Project Rationale and Impact Statement:**

*Since developing the cluster model, PSU faculty have been looking for student experiences which provide a “real life” application, which provides them opportunities to learn to collaborate with others towards a meaningful end, and to work in some capacity with constituent groups external to PSU. This project does this for the students in the social work program at PSU. As a result of this project, approximately ten (10) students will be learning by doing the following:*

- *Write an abstract for a poster presentation at an International Symposium*
- *Develop a research project that bridges three social work courses: Social Work Research, Practice and Theory of Social Work Intervention II, and Professional Presentations.*
- *The research projects students develop must have relevance to social group work*
- *Work within a student team and a faculty team of 2-3 to develop and follow-through on a research project with a focus on “Group Work for Challenging Times: Creating Strategies for Facing Change”*
- *Participate in an open lab to complete the research project*
- *Complete an application to the IRB*
- *Stay in a dorm at NYU with other Symposium attendees, many of whom are faculty from other parts of the world*
- *Volunteer at the Symposium, enabling them to work with graduate students from around the United States and to assist the workshop presenters and organizers*
- *Participate in experiential workshops*
- *Discuss their posters during the poster presentation sessions held before, during, and after the plenary*
- *Explore New York City and experience an urban environment*

## Project Team

**PSU Project Participants** (essential core team participants including faculty and staff)

Name	Position/ Title	Project Role	Discipline/ Specialty	Email
Kristina Lind	Chair & Assoc Prof	Leader	Social Work	Ksl1010@plymouth.edu
Emily Krueger	Work Study UG student	Logistics	Social Work	eejkrueger@plymouth.edu

**Non-PSU Project Participants** (stakeholders; partners; academic institution; etc.)

Name	Organization	Project Role	Discipline/ Specialty	Email
Greg Tully	IASWG, Exec Dir	Partner	Social Work	

**Student Participant Profile** (Identify the student population/s to be engaged in the project.

Identify if this has been or is planned to be incorporated into curricula)

Class/ Student Organization/ Individuals	Role in Project	Academic Level (Undergraduate or Graduate)	Academic Discipline	Total Student Population
Students from SW 4020 and SW 3520	Participants in symposium; conduct research; present at symposium	UG	Social Work	10 maximum that attends symposium


## **IRB (Institutional Review Board) Compliance**

IRB Compliance: <http://www.plymouth.edu/office/institutional-review-board/>

- This project DOES NOT require IRB compliance  
 This project DOES require IRB compliance (*complete below*)

IRB Approval Status:

IRB Approval Date:

Any funding approvals of IRB-required projects are contingent on obtaining IRB approval.

## **Project Management: Timeline and Milestones**

Identify the timeline for the project including start, completion, and major project milestones. A closing report will be required as a part of the project funding process.

**Project Start Date:** 2/15/2017

**Project Complete Date:**

<b>Project Milestone</b>	<b>Milestone Description</b>	<b>Target Completion Date</b>
<b>Develop Idea for Poster Presentation</b>	<b>Students to discuss ideas for research with Dr. Lind</b>	<b>2/15/2017</b>
<b>Abstract submitted</b>	<b>Students to submit an abstract to IASWG</b>	<b>2/15/2017</b>
<b>Housing secured</b>	<b>Students commit to attending IASWG and apply for NYU Founders Hall dorms through IASWG</b>	<b>3/15/2017</b>
<b>Transportation secured</b>	<b>Students purchase tickets on the Mega bus for 6/6/17-6/11/17</b>	<b>3/15/2017</b>

<b>Became member of IASWG</b>	<b>Apply online to IASWG-student rate</b>	<b>3/15/2017</b>
<b>Applied to volunteer position</b>	<b>Apply for volunteer position in exchange for registration fee</b>	<b>Rolling-first come, first serve 4/1/17 deadline</b>
<b>Understand responsibility and rules for trip</b>	<b>Meet with Dr. Lind as a group to review rules, expectations, professional behaviors, etc.</b>	<b>5/17/17</b>

Please identify any pre-project education or training for students, faculty, and staff that would be helpful for your project team to have in advance to begin work on a strong footing (e.g., skill training, concepts), and identify any training and education that you are willing to help provide during the preparatory period for the project team before team work formally begins.

Student Education/ Training Requirements:

*Students submitting poster presentations are expected to enroll in the one credit Professional Presentation course. All students, whether or not presenting, are to meet with Dr. Lind to review relevant information pertaining to conference. In addition, Dr. Lind will be discussing the conference and trip with students in SW 4020 and SW 3520.*